

DOORPERSON

(TEMPORARY)

OFFICE OF THE CLERK ILLINOIS HOUSE OF REPRESENTATIVES

The Office of the Clerk is seeking an individual to fill the position of Doorperson. This position will be located in Springfield, Illinois.

RESPONSIBILITIES:

- Ensuring order by people admitted to areas controlled by the House of Representatives;
- Attending the House during its sessions and executing the orders of the Doorkeeper;
- Taking proper measures to prevent disruption of House proceedings;
- Working with the Secretary of State Police to remove unruly people when needed;
- Ensuring only authorized people have access to restricted House spaces;
- Ensuring messages are promptly delivered to members during session; and
- Other tasks as assigned.

QUALIFICATIONS:

- Prior experience with security or law enforcement;
- Ability to work flexible hours during legislative session;
- Ability to navigate the Capitol Complex; and
- Ability to stand for long periods of time.

SALARY RANGE:

- Salary is based on a per session day sliding scale. The scale is as follows:
- \$75 for 4 hours or less;
- \$150 for more than 4 hours and up to or equal to 8 hours;
- \$225 for more than 8 hours and up to or equal to 12 hours;
- \$300 for more than 12 hours.

**QUALIFIED APPLICANTS
SHOULD SUBMIT A RESUME
AND CONTACT INFORMATION
FOR THREE PROFESSIONAL
REFERENCES TO**

**NICOLE HILL
OFFICE OF THE CLERK
ROOM 420 STATEHOUSE
SPRINGFIELD, IL 62706
NICOLEH@ILGA.GOV**

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