



# Doorperson (Temporary)

Office of the Clerk of the  
Illinois House of Representatives

*The Office of the Clerk is seeking an individual to fill the position of Doorperson. This position will be located in Springfield, Illinois.*

## **Primary Responsibilities:**

- Ensuring order by people admitted to areas controlled by the House of Representatives;
- Attending the House during its sessions and executing the orders of the Doorkeeper;
- Taking proper measures to prevent disruption of House proceedings;
- Working with the Secretary of State Police to remove unruly people when needed;
- Ensuring only authorized people have access to restricted House spaces;
- Ensuring messages are promptly delivered to members during session; and
- Other tasks as assigned.

## **Minimum Qualifications:**

- Prior experience with security or law enforcement;
- Ability to work flexible hours during legislative session;
- Ability to navigate the Capitol Complex; and
- Ability to stand for long periods of time.

## **Salary:**

- Salary is based on a per session day sliding scale. The scale is as follows:
  - \$75 for 4 hours or less;
  - \$150 for more than 4 hours and up to or equal to 8 hours;
  - \$225 for more than 8 hours and up to or equal to 12 hours;
  - \$300 for more than 12 hours.

## **FOR MORE INFORMATION OR TO APPLY**

Qualified applicants should submit a resume and contact information for three professional references to:

Nicole Hill  
Office of the Clerk  
Room 420 Statehouse  
Springfield, IL 62706  
[NicoleH@ilga.gov](mailto:NicoleH@ilga.gov)

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