

**Photographer
Office of the Speaker
Illinois House of Representatives**

The Illinois House of Representatives is seeking a highly creative photographer who will thrive in a fast-paced environment within the Issues Development Unit of the Office of the Speaker of the Illinois House of Representatives.

The Issues Development Unit assists Democratic state representatives with public relations tasks, constituent outreach, and development and implementation of their legislative agendas. A successful candidate for this position will show a willingness to handle both large and small tasks, demonstrate an ability to thrive in a professional, fast-paced work environment, manage a heavy and diverse workload, and display ingenuity and resourcefulness. The photographer must be able to work under deadline pressure and be flexible enough to maneuver around changing priorities, maintain a positive attitude, and a sense of pride in your work.

Responsibilities:

- Produce professional, high-quality photography of a variety of subjects both on location and in studio
- Edit photos
- Organize and archive images
- Upload images using various storage mediums
- Perform all postproduction photo retouching, editing and printing as needed
- Operate and maintain all photo equipment
- Provide suggestions and advice concerning future equipment needs
- Limited in-state travel may be required

Required Qualifications:

- Bachelor's Degree in photography, visual arts, other media studies; or equivalent work-related experience
- Proficiency in Digital Photography preferably with Nikon DSLR equipment
- Proficiency in Adobe Creative Suite
- Working knowledge of Microsoft Office
- Excellent attention to detail with strong follow through
- Demonstrated experience in a fast-paced environment with the ability to juggle and prioritize multiple assignments and meet deadlines.
- Strong analytical and problem-solving skills
- Strong computer skills and the ability to obtain information from various systems
- Ability to accept and work with feedback from multiple sources
- Ability to effectively communicate in written and verbal form with a diverse audience
- A valid driver's license

Preferred Qualifications:

- Service-oriented motivations and a proactive sense of urgency.

Qualified applicants should submit cover letter, CV, and contact information for three professional references to:

Pamela Lassiter
Human Resources Director
Illinois House of Representatives
Office of the Speaker
Room 419, Stratton Building
Springfield, IL 62706
HumanResources@hds.ilga.gov

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